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## REGION 4

June 2011

GREETINGS Region 4 Members!! At the beginning of each summer I'm always reminded of the 1958 single Summertime, Summertime by The Jamies:

Well shut them books and throw 'em away  
And say goodbye to dull school days  
Look alive and change your ways  
It's summertime...

Have you registered for the Region 4 Conference in Destin, Florida? Remember, Region 4 Members chose this location so that members from Lower Alabama and Florida would have less travel time to attend a regional conference. Let's get those registrations in the mail!

**The regular registration deadline is postmarked by June 15!** After that date, please include a \$10 late fee. Kathie Amirante, PP, PLS, 2011-2012 NALS President, will join us at the beach this year. **We still need exhibitors!** This was one of the key complaints of members attending last year's conference. However, your help is needed to make this happen! In this newsletter are additional forms to assist you with this task. If you have any questions, please don't hesitate to contact me.

We will be staying at the Bayside Inn and using the conference facilities adjacent to the Inn. Need to indulge in a little "me" time? Try the Sandestin Day Spa and Salon. If shopping and nightlife is more to your liking, the Village of Baytowne Wharf is a unique collection of specialty boutiques, restaurants, and nightclubs (<http://www.sandestin.com/ExploreSandestin/SandestinVillage.aspx>). Also available on resort: biking, golfing, fishing, and tennis, just to name a few! The resort map is in this newsletter. Check out the Sandestin Golf and Beach Resort website ([www.sandestin.com](http://www.sandestin.com)) to see all the amenities available with your overnight stay! **The deadline to get the room rate is July 1!**

Additionally, this is an "official call out" to all members to please solicit some items from your favorite vendors for the Goody Bags!! We have the bags. We need the STUFF. If each State/Chapter would be willing to contribute SOMETHING...we'll have a Great Bag instead of a Good[y] Bag!

And, remember . . . It's summertime summertime sum sum summertime, Summertime summertime sum sum summertime, Summertime summertime sum sum summertime, Summertime summertime sum sum summertime summertime...



*Lisa*



## **WELCOME TO NALS!**

### **Let us know how we can assist you!**

#### **Alabama Member @ Large**

Janet Hales

#### **Baldwin County ALP, AL**

Stephanie Wheeler

#### **Mobile LPA, AL**

Christy Harris

Melissa Davis

#### **NALS of the Everglades**

Tashania Morris

#### **Georgia Member @ Large**

Gail Joseph

#### **NALS of Atlanta**

Jennifer Williams

#### **Cobb County LPA, GA**

Angela Bullock

Gloria Hershey Miller

Janice Grisanti

#### **LSP of Greenville, SC**

Kaitlin Steckiel

Olivia Reimers

#### **LSP of the Lowcountry, SC**

Melissa Altman

Bruce Gonzalez

#### **Spartanburg County LSP, SC**

Brenda Bell

Sharon Gaggar

Tawny Jones

#### **North Carolina Member @ Large**

Lashawn McKoy

#### **NALS of Nashville, TN**

Renee Brunett



As you know, the NALS Region 4 Conference is coming up the weekend of July 22 – 24 in Destin, Florida. As usual, we will hold sweepstakes drawings to raise funds to offset conference expenses as well as for the benefit of the NALS Foundation. As a Foundation Trustee, I have been asked to handle the sweepstakes drawings with the able assistance of other Region 4 members.

How can you help? We will need donated items for the drawings from our chapters and states, as well as individual members. The sweepstakes this year will follow the conference theme of *Hit the Beach*, so use your imagination and bring something special that others will want to win and use during our stay at the beach! Be sure to get your items down to the sweepstakes tables first thing Saturday morning.

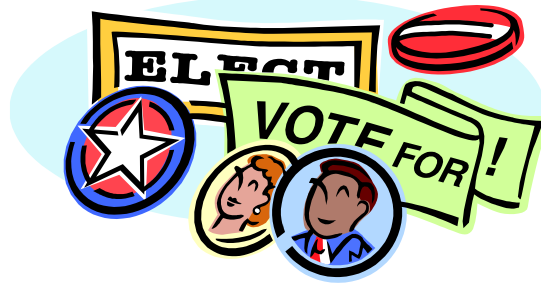
Thanks for your assistance! Region 4 still ROCKS!!!

Mary Jo Denman, PP, PLS  
NALS Foundation Trustee



Kathleen R. Amrante, PP, PLS  
NALs 2011-12 President

Dear Region 4 members  
Thank you so much for the necklace  
it is a very lovely piece representative of  
Charleston. I am so grateful to all the  
members for their support and encouragement  
over the years. Together I know we can  
all do great things for NALs. I am  
really excited that I will be able to  
attend the Region 4 meeting this summer.  
I have not been to Florida since I was a  
teenager so it will be like the first time.  
Thank you all so much  
Katie



A call for nominations for 2012-13 Officers and Directors of NALS is issued to all members for the following:

President-Elect

Secretary/Treasurer

Certification Director

Education Director

Marketing Director

Membership Director

All Regional Directors

You may make nominations for any of the above positions, but it is not necessary for you to nominate someone for each position. The qualifications and duties for each office are listed below.

**The deadline for nominations is August 1, 2011, electronically submitted, postmarked or faxed to the NALS Resource Center.** Ballots will be emailed to all members with an active email address listed with NALS. Click on this link <http://www.nals.org/?p=144> to go to the NALS webpage and nominate someone today!

**President-Elect Qualifications:**

- (1) Be a member in good standing, both at the time of nomination and at the time of election.
- (2) Have been a member of NALS for a period of at least three years with no lapse in membership longer than ninety days.
- (3) Have been engaged in work of a legal nature for at least three years immediately prior to nomination.

A candidate for President-Elect must have (1) at least two years of service on the NALS board of directors in any position other than president or president-elect within the past three years, and (2) have at least one year of service on the strategic planning committee within the past two years.

President-Elect Duties: Shall assume the duties of president in the absence of the president; responsible for matters of violation of the Code of Ethics and Professional Responsibility; shall perform such other duties as are assigned by the president or by the board of directors.

**Secretary/Treasurer Qualifications:**

- (1) Be a member in good standing, both at the time of nomination and at the time of election.
- (2) Have been a member of NALS for a period of at least three years with no lapse in membership longer than ninety days.
- (3) Have been engaged in work of a legal nature for at least three years immediately prior to nomination.

A candidate for secretary/treasurer must have at least one year of service on the NALS board of directors within the past four years.

Secretary/Treasurer Duties. Shall keep the minutes of all meetings; give all required notices; be custodian of the association records; oversee the financial affairs of this association; perform such other duties as are assigned by the president or by the board of directors.

**Functional and Regional Director Qualifications:**

- (1) Be a member in good standing, both at the time of nomination and at the time of election.
- (2) Have been a member of NALS for a period of at least three years with no lapse in membership longer than ninety days.
- (3) Have been engaged in work of a legal nature for at least three years immediately prior to nomination.
- (4) Have completed three years of leadership service in this association within the last seven years, one year of which must have been as a chapter or state president or served as a national committee chairman. A candidate seeking any position of functional director working directly with certification must be a certified PLS and/or PP in good standing.

Functional Director Duties. Shall serve in a special capacity based on the association's strategic planning directions: certification, education, membership, and marketing shall perform any other special assignments from the president, executive committee, or board of directors.

Regional Director Duties. Shall serve as liaison between NALS and members within a geographical location/region, communicating through appropriate state and chapter leaders; shall serve as coordinator of all regional education programs and other activities within the region; shall perform any other special assignments from the president, executive committee, or board of directors.



## How Electronic Voting Works

Every member will receive an e-mail from NALS providing a hyperlink and voting instructions.

The link will take the member to their electronic ballot. Once a member clicks on the link, *they must complete the voting process*. You cannot click on the link, close out of your incomplete ballot, and then try to click on it again. The link will not

work. This procedure will prevent double voting.

Completing the ballot is very simple and easy to do and should take less than a minute to complete. The ballot will eventually time-out if it remains idle on your computer. It is suggested that members click on and complete the ballot in its entirety all at once. Once you are timed out – you won't be able to get back in.

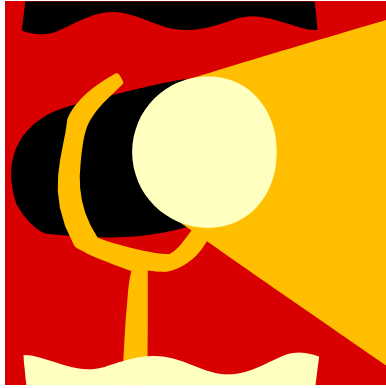
The Nominations and Elections Committee strongly suggests that members view candidates pages in advance of the opening of electronic voting, i.e., prior to October 3. This will allow members to learn about the candidates and make an informed decision when voting. If members do not see their ballot in the Inbox once voting opens, check your spam filter (particularly at work).

Once a member completes their electronic ballot and casts their vote, their vote will go to an outside source for the counting of the ballots after October 28, 2011. No NALS member, or staff member, or Nominations and Elections Committee member can view or count the votes.

The elected officers will be announced in a November E-news after all candidates have been notified of the election results.

Any questions, please contact Nominations and Elections Chair, Patricia E. Infanti, PP, PLS, at [infanti@ballardspahr.com](mailto:infanti@ballardspahr.com) or [PattiPP@Comcast.net](mailto:PattiPP@Comcast.net) or 609-471-2153; or Staff Liaison Jennifer King at [king@NALS.org](mailto:king@NALS.org) or 918-582-5188.

**Thank you for being part of this NALS historic event!!**



# **Knoxville Association of Legal Professionals**

Knoxville Association of Legal Professionals (KALP) strives to be active in a broad range of community service and involvement, including:

KALP delivers Mobile Meals as part of the Knoxville Bar Association Barristers Hunger & Poverty Relief Committee schedule. They currently deliver on the first Thursday of every-other month in conjunction with the Barristers very generous schedule.

KALP has previously participated in the Wills for Heroes program, sponsored by the Tennessee Bar Association, as well as assisting twice with the High School Mock Trial Competition in Knoxville.

They also manned the registration desk one year for a large TBA-sponsored program held at the Knoxville Convention Center.

As for monetary support, KALP has adopted families through the Salvation Army for Christmas; have made monetary donations to the Love Kitchen and Club Vibes, as well as Second Harvest Food Bank.

The individual members of KALP are a very giving bunch – and personally support a variety of organizations and service programs of many types, including community and church involvement.

Let me know how your chapter/state contributes in your community and you could be featured here!

**You asked NALS answered!**

**Introducing**

## **NALS Specialty Certificate Program**



The NALS Board is excited to announce a very special program for members who want more. We will be instituting a “Specialty Certificate” program. This program will be for members who currently hold a valid PP or PLS certification. A member will need to complete 50 credit hours of education in one of the specific specialty areas NALS has adopted - Litigation/Civil Law, Corporate Law, Estate Planning/Family Law, or General Law. Individuals who acquire the “Specialty Certificate” would have the right to use the following credentials after their current certifications, “PP-SC Litigation/Civil Law,” “PLS-SC Estate Planning/Family Law,” “PP, PLS-SC Corporate Law,” “PP-SC General Law,” or a variation of each.

The final details are being worked out and will soon be on the NALS website. In the meantime, you can get started earning your 50 hours by attending your region meeting this summer, and most certainly by signing up for the NALS Fall Conference in Cincinnati. That early bird registration deadline of July 1 is fast approaching.

Keep an eye out for further announcements for all the details on this new program!





## YOUR ROSTER!

The following states and chapters have not updated their officer roster with NALS. Please do this as soon as possible so that NALS has the most current information for your state and chapter!

All updates with NALS should be through 2012.

(**Yes**, even if your information has not changed, you still need to **UPDATE!**)

Dallas County – last update thru 3/31/2011

Baldwin County – last update thru 3/31/2011

NALS of Central Florida – last update thru 3/31/2010

NALS of the Everglades – last update thru 3/31/2010

NALS of Georgia – last update thru 3/31/2010

NALS of Atlanta – last update thru 3/31/2011

LSP of South Carolina – last update thru 3/31/2011

Hilton Head LSP – last update thru 3/31/2011

Rutherford/Cannon County – last update thru 3/31/2011

Williamson County – last update thru 3/31/2011

Johnson City – last update thru 3/31/2011

NSCC Student Chapter – last update thru 3/31/2011



## I Can't login to NALS!

We have all experienced difficulty logging into the “members only” section of the NALS website at one point or another.

First, as a NALS member, **you are an Existing User** – whether or not you have EVER logged in. If you have a NALS membership number and are current with your dues, **you are an Existing User!** If you are a current NALS member, please (please!) do not sign up for a new login name and password.

Your login name is your member or constituent number. Member or constituent numbers are found on membership cards, renewal notices and magazine address labels.

Your password is the first three letters of your last name plus your membership or constituent number, where the first letter of your last name is capitalized.

For example, John Jones, Member Number #01234, gained access the first time using the following:

Login Name = 01234

Password = Jon01234

Remember that your Login Name and Password are always case sensitive!

If you do not know or if you have forgotten your username and/or password, click on the “forgotten password” link on the login page and enter your email address. Your login name and password will be resent to the default explained above and then emailed to you.

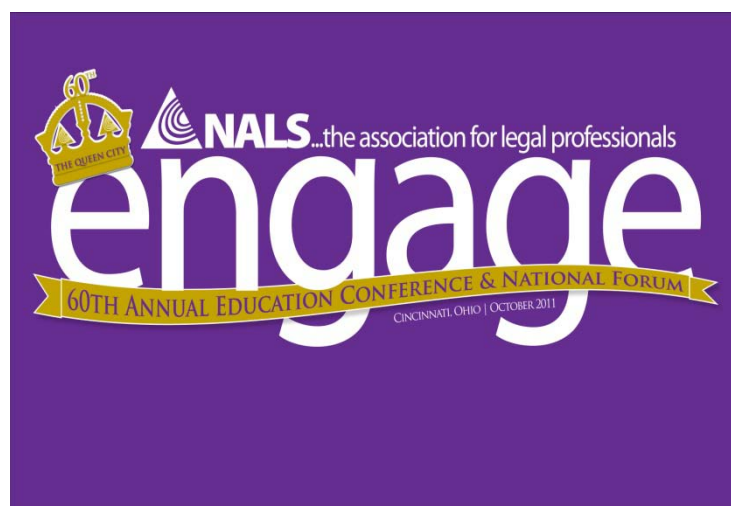
However, **if** you have logged in before **and** set up your own personal login and password that is what you need to use, do not use the login/password combination above.

The main thing to remember is that if you have a problem logging in use the “retrieval option” on the login page. If you experience any difficulty in logging in, please contact Saundra Bates, NALS Membership Services Manager, at [bates@nals.org](mailto:bates@nals.org).

# Cincinnati T-Shirts

Get Your NALS Conference T- Shirts! We are doing pre-orders only and you can pick it up in Cincinnati. **THESE SHIRTS WILL NOT BE FOR SALE AT THE CONFERENCE...THEY ARE ONLY AVAILABLE BY PREORDER!** If you are not able to make it to Cincinnati but would still like to purchase a conference t-shirt you can do so for \$5 more and we will ship it to you after the conference. **Show your NALS Pride in this stylish t-shirt and get a great souvenir for only \$15! Order yours** <https://secure.tulsaconnect.com/nals/forms/cincyshirts.html>

***Deadline is September 5, 2011***





The NALS Foundation has graciously donated a premium prize jewelry item to each region to be used in conjunction with their Regional Conference and the NALS Foundation Auction. Region 4 chose a beautiful 10k gold blue topaz ring.

**Tickets are \$5.00 each or 5 for \$20.00. Presale of tickets is encouraged!!**








#### **INSTRUCTIONS FOR NALS FOUNDATION TICKETS FOR REGION 4:**

- ❖ You will find the tickets on the following page.
- ❖ If you pre-sell five (5) tickets at either \$5 each or 5 tickets for \$20 you will receive an additional **FREE** entry into the drawing.
- ❖ Checks can be made payable to the “**NALS Foundation.**” Support of the **NALS Foundation** qualifies as a charitable contribution and is deductible for federal income tax purposes to the maximum extent provided by law.
- ❖ **If you are not attending the Region 4 Conference in Destin, Florida, tickets and money must be returned no later than Tuesday, July 6, 2011, to:**

Lisa J. Mitchum, PLS  
NALS Region 4 Director  
c/o Smiley Bishop & Porter LLP  
1050 Crown Pointe Parkway  
Suite 1250  
Atlanta, GA 30338

Additionally, we need items for the Chinese Auction at the Region 4 Conference. You can either send your item to me at the above address or e-mail a description of the item and bring it with you when you come to the conference.

 <p style="text-align: center;"><b>NALS REGION 4 Premium Prize Drawing 10k Blue Topaz Ring</b></p> <p>Drawing to be held Sunday, July 24, 2011 at the Region 4 Conference in Sandestin, Florida Need Not Be Present to Win. Proceeds benefit the NALS Foundation, a 501(c)(3) nonprofit corporation. <b>This is your receipt. \$5 each or 5 for \$20</b></p>	<p style="text-align: center;"><b>NALS FOUNDATION PREMIUM PRIZE (PLEASE PRINT)</b></p> <p><b>Name:</b> _____</p> <p><b>Address:</b> _____ _____</p> <p><b>Phone:</b> _____</p>
 <p style="text-align: center;"><b>NALS REGION 4 Premium Prize Drawing 10k Blue Topaz Ring</b></p> <p>Drawing to be held Sunday, July 24, 2011 at the Region 4 Conference in Sandestin, Florida Need Not Be Present to Win. Proceeds benefit the NALS Foundation, a 501(c)(3) nonprofit corporation. <b>This is your receipt. \$5 each or 5 for \$20</b></p>	<p style="text-align: center;"><b>NALS FOUNDATION PREMIUM PRIZE (PLEASE PRINT)</b></p> <p><b>Name:</b> _____</p> <p><b>Address:</b> _____ _____</p> <p><b>Phone:</b> _____</p>
 <p style="text-align: center;"><b>NALS REGION 4 Premium Prize Drawing 10k Blue Topaz Ring</b></p> <p>Drawing to be held Sunday, July 24, 2011 at the Region 4 Conference in Sandestin, Florida Need Not Be Present to Win. Proceeds benefit the NALS Foundation, a 501(c)(3) nonprofit corporation. <b>This is your receipt. \$5 each or 5 for \$20</b></p>	<p style="text-align: center;"><b>NALS FOUNDATION PREMIUM PRIZE (PLEASE PRINT)</b></p> <p><b>Name:</b> _____</p> <p><b>Address:</b> _____ _____</p> <p><b>Phone:</b> _____</p>
 <p style="text-align: center;"><b>NALS REGION 4 Premium Prize Drawing 10k Blue Topaz Ring</b></p> <p>Drawing to be held Sunday, July 24, 2011 at the Region 4 Conference in Sandestin, Florida Need Not Be Present to Win. Proceeds benefit the NALS Foundation, a 501(c)(3) nonprofit corporation. <b>This is your receipt. \$5 each or 5 for \$20</b></p>	<p style="text-align: center;"><b>NALS FOUNDATION PREMIUM PRIZE (PLEASE PRINT)</b></p> <p><b>Name:</b> _____</p> <p><b>Address:</b> _____ _____</p> <p><b>Phone:</b> _____</p>
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# Hit the Beach at the Region 4 Conference in Destin, Florida July 22 – 24, 2011

## 2011 CONFERENCE REGISTRATION FEES

Plan A

**Full Scrip Ticket**

**\$110.00 NALS Member**

**\$125 Non Member**

(This includes Registration, Friday Night Welcome Reception, Coffee Breaks, Saturday breakfast, Saturday lunch, Saturday CLE seminars, Sunday breakfast, Sunday CLE seminars, and Region Meeting)

Plan B

**Saturday ONLY**

**\$75 NALS Member**

**\$90 Non Member**

(This includes Registration, Coffee Breaks, Saturday Lunch, and Saturday CLE Seminars)

Plan C

**Sunday ONLY**

**\$50 NALS Member**

**\$65 Non Member**

(This includes Registration, Coffee Breaks, Sunday breakfast, Sunday CLE seminars, and Region Meeting)

Guest – Saturday Breakfast ONLY	\$22.00
Guest – Saturday Lunch ONLY	\$30.00
Guest – Sunday Breakfast ONLY	\$22.00



# Hit the Beach at the Region 4 Conference in Destin, Florida July 22 – 24, 2011

Sandestin Golf and Beach Resort

Book online: <http://www.Sandestin.com/22J7NL.aspx>

9300 Emerald Coast Parkway West, Destin, FL 32550-7268

Sandestin® Group Reservations

Call 800.320.8115 or Fax: 850.267.8221

First Time Attending Region 4 Educational Conference

Yes  No

Member  Non-Member  ALS  PLS  PP

PLAN: A B C (circle one)

Name: \_\_\_\_\_ Name for Badge: \_\_\_\_\_

Chapter: \_\_\_\_\_ NALS Member Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Company Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number (Home): \_\_\_\_\_ (Business): \_\_\_\_\_

Email Address: \_\_\_\_\_

If you are currently serving as National, State or Chapter Officer, please specify capacity:

National Officer: \_\_\_\_\_

State Officer: \_\_\_\_\_

Chapter Officer: \_\_\_\_\_

**If you are bringing a guest(s) with you, please list their name(s):**

\_\_\_\_\_

**Please make check payable to "NALS Region 4" and send this form and your payment to: Lisa Mitchum, PLS, Smiley Bishop & Porter, LLP, 1050 Crown Pointe Parkway, Suite 1250, Atlanta, GA 30338**

**\*\* PLEASE READ \*\***

Please contact the Sandestin Golf and Beach Resort 800.320.8115 and give the **GROUP CODE 22J7NL**. Our room rate is for the Bayside Inn. Room rate is \$149.00 plus 11.5% tax per night. You will be required to pay a one night deposit. The hotel rate will be available three days before the conference and three days after the conference if you would like an extended stay, based on availability. **The hotel deadline is July 1, 2011.**



# Hit the Beach at the Region 4 Conference in Destin, Florida

**July 22 – 24, 2011**

## **Exhibitor Registration Form**

Contact Name(s): \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Saturday, July 23, 2011 (8:00 a.m.-3:30 p.m.)

Cost to Exhibitor - \$125.00

**DEADLINE FOR EXHIBITORS IS JULY 8, 2011.**

Exhibitors will be provided one 6-foot draped table and two chairs  
Lunch will be provided for one exhibitor. Any additional guests will be \$30.00

Please return this form and your check payable to “**NALS Region 4**” to:

Lisa Mitchum, PLS  
Smiley Bishop & Porter, LLP  
1050 Crown Pointe Parkway, Suite 1250  
Atlanta, GA 30338  
Tel. (770) 829-3847  
[lmitchum@sbpllaw.com](mailto:lmitchum@sbpllaw.com)

**THANK YOU FOR YOUR SUPPORT!!**



# Hit the Beach at the Region 4 Conference in Destin, Florida

**July 22 – 24, 2011**

## Sponsors/Advertisers Form

### *Cost for Sponsors:*

- Platinum Sponsor \$500+ (includes a full-page ad)*
- Gold Sponsor \$250 - \$499 (includes a half-page ad)*
- Silver Sponsor \$101 - \$249 (no ad space included)*
- Bronze Sponsor \$100 (no ad space included)*

### *Cost for Ads:*

- Full-page Ad \$100*
- Half-page Ad \$75*
- Quarter-page Ad \$50 (business card or something comparable)*

Contact Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**DEADLINE FOR ADS IS JULY 5, 2011.**

Please return this form and your check payable to “**NALS Region 4**” to:

Lisa Mitchum, PLS  
Smiley Bishop & Porter, LLP  
1050 Crown Pointe Parkway, Suite 1250  
Atlanta, GA 30338  
Tel. (770) 829-3847  
[lmitchum@sbpllplaw.com](mailto:lmitchum@sbpllplaw.com)



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NALS Region 4

15<sup>th</sup> ANNUAL MEETING AND  
EDUCATION CONFERENCE

July 22 – 24, 2011

## EXHIBITOR AND SPONSOR PROSPECTUS

### About NALS

Ever since NALS was formed in 1929, it has dedicated itself to members of the legal community. Because it provides exceptional education programs and networking opportunities, NALS continues to be THE association for legal professionals. NALS is a tri-level organization composed of the national association, state associations, and local chapters, with each offering top-notch professional growth through seminars, quality publications, and networking. Membership consists of those persons engaged in work of a legal nature.

### **Why Your Company Should Be an Exhibitor or Sponsor of the 2011 NALS Region 4 Meeting and Educational Conference**

Legal professionals from six states, Alabama, Florida, Georgia, North Carolina, South Carolina, and Tennessee, will meet in Destin, Florida for the 2011 NALS Region 4 Meeting and Educational Conference. Whether you are new to this market or a veteran of NALS, your company should consider sponsorship of this event. The attendees utilize the exhibitors at this annual event to look for information about new resources, products, and services which they can take back to their employers and colleagues. The NALS Region 4 Meeting and Educational Conference provides value for each company that participations. This is your opportunity to showcase your products and services!

### **Why you should sponsor and/or exhibit at a NALS Region 4 conference**

- ✓ Offers an excellent opportunity to generate new leads for business
- ✓ Provides an opportunity to build relationships with potential clients
- ✓ Generates opportunities to enhance relationships with existing clients
- ✓ Delivers a quality return on investment
- ✓ Exposes your produces and services to conference attendees



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NALS Region 4  
15<sup>th</sup> ANNUAL MEETING AND  
EDUCATION CONFERENCE

July 22 – 24, 2011

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FACSIMILE: \_\_\_\_\_

I wish to participate in the NALS Region 4 Conference as follows:

**Advertising in the Program Book**

- Back Outside Cover\* (\$150)
- Back or Front Inside Cover\* (\$125)
- Full Page (8.5" x 11") (\$100)
- Half Page (8.5" x 5.5") (\$75)
- Quarter Page (4.25" x 5.5") (\$50)
- Business Card (3.5" x 2") (\$25)
- Patron/Name Ad (\$5)

\*First Come Basis

**Event Sponsorship**

- Morning Break – Saturday
- Full (\$350)  
 Part (\$\_\_\_\_)
- Afternoon Break – Saturday
- Full (\$350)  
 Part (\$\_\_\_\_)

**NALS President Reception**

- Friday Evening
  - Full (\$750)
  - Part (\$\_\_\_\_)

**Vendor Table**

- One Table (\$125)  
(includes lunch for one person)

I prefer to contribute a flat donation of \$\_\_\_\_\_ for NALS Region 4's use where needed. I understand my company's name will be printed on a sponsor list in the Conference Program.

OTHER \_\_\_\_\_

Enclosed is my check in the amount of \$\_\_\_\_\_

**PLEASE MAKE CHECK PAYABLE TO: NALS REGION 4** and mail to:

Lisa J. Mitchum, PLS  
c/o Smiley Bishop & Porter LLP  
1050 Crown Pointe Parkway  
Suite 1250  
Atlanta, GA 30338



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NALS Region 4  
15<sup>th</sup> ANNUAL MEETING AND  
EDUCATION CONFERENCE  
July 22 – 24, 2011

### **PROGRAM BOOK ADVERTISING**

For printing purposes, we would request that you make your reservations for advertisements as soon as possible, but certainly no later than July 1, 2011.

Appropriate “Sponsored By” signs will be highly visible at each event. Sponsorship will also be identified in the Conference Program.

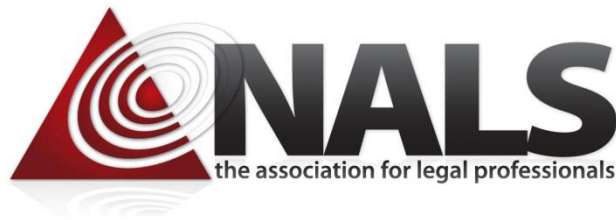
### **DISPLAYER TABLE PRESENTATION**

Displayer tables will be available from 8:00 a.m. to 3:00 p.m. on Saturday, July 23, 2011. Attendees participate and view displayer’s wares during this time frame. The cost is \$125.00 per display table and its surrounding area.

Displayers are invited to stay for the luncheon. One lunch is included in the cost of the table. Additional lunch(es) may be purchased for an additional cost of \$30.00 per person. Displayers may make one of their items or services available as a raffle prize to be drawn during the luncheon.

### **GOODY BAG/CONTRIBUTIONS**

At the time of arrival and registration, each conference attendee is provided with a “goody bag” which contains the Conference Program, events and maps, and advertising memorabilia such as note pads, pens, letter openers, key rings, label supplies, koozies, and other office products, contributed by persons and companies interested in serving the legal community.



engage  
inspire  
enhance  
promote

## CODE OF ETHICS

Members of NALS® are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

- ❖ Encourage respect for the law and the administration of justice;
- ❖ Observe rules governing privileged communications and confidential information;
- ❖ Promote and exemplify high standards of loyalty, cooperation, and courtesy;
- ❖ Perform all duties of the profession with integrity and competence; and
- ❖ Pursue a high order of professional attainment.

Integrity and high standards of conduct are fundamental to the success of our professional association. This Code is promulgated by the NALS and accepted by its members to accomplish these ends.

**Canon 1.** Members of this association shall maintain a high degree of competency and integrity through continuing education to better assist the legal profession in fulfilling its duty to provide quality legal services to the public.

**Canon 2.** Members of this association shall maintain a high standard of ethical conduct and shall contribute to the integrity of the association and the legal profession.

**Canon 3.** Members of this association shall avoid a conflict of interest pertaining to a client matter.

**Canon 4.** Members of this association shall preserve and protect the confidences and privileged communications of a client.

**Canon 5.** Members of this association shall exercise care in using independent professional judgment and in determining the extent to which a client may be assisted without the presence of a lawyer and shall not act in matters involving professional legal judgment.

**Canon 6.** Members of this association shall not solicit legal business on behalf of a lawyer.

**Canon 7.** Members of this association, unless permitted by law, shall not perform paralegal functions except under the direct supervision of a lawyer and shall not advertise or contract with members of the general public for the performance of paralegal functions.

**Canon 8.** Members of this association, unless permitted by law, shall not perform any of the duties restricted to lawyers or do things which lawyers themselves may not do and shall assist in preventing the unauthorized practice of law.

**Canon 9.** Members of this association not licensed to practice law shall not engage in the practice of law as defined by statutes or court decisions.

**Canon 10.** Members of this association shall do all other things incidental, necessary, or expedient to enhance professional responsibility and participation in the administration of justice and public service in cooperation with the legal profession.